



Parents, Teachers & Friends Association Minutes from Meeting 2 October 2024

Present: Ms T Hall (Chair) **TH**, Mr B McKeown **BM**, Ms J Snell **JS**, Ms J Morgan **JM**.
Apologies: Ms K Darlow **KD**, Mrs J Pickworth **JP**, Mrs G Dolia **GD**, Ms C Richman **CR**, Mr J Hickman **JH**, Mrs Brocklebank **JB**, Ms S Bagnall **SB**, Mrs PJ Miller **PJM**

		Action
Minutes	Minutes of last meeting agreed as a true and accurate record.	All
Welcome	All welcomed to the meeting and apologies noted.	All
Raffle & Silent auction	<p>To be held on 1 Dec More prizes are needed. BM and TH have written many letters to companies requesting donations of gifts but we only have 10-12 prizes so far. TH suggested that we should use all the prizes for a silent auction as selling raffle tickets will be difficult online through school. We discussed the logistics of how we could run the auction on Facebook</p> <p>We believe we need more help with social media/marketing for our events. Also explore alternative channels such as Instagram, WhatsApp and Snapchat. More info to be announced on Classcharts RH and JO have access to Facebook. TH to draft a letter requesting help from parents to be distributed by JO</p>	
Open Evenings	TH to attend the Y6 open evening to promote the PTFA and give out leaflets about the balloon race.	
Balloon Race	The race starts on Sat 26 Oct. This event needs more promotion on social media as only a few balloons have been sold.	JO
Music concerts	School play "Annie" 28/29/30 Nov, Xmas music concert 16 Dec, Easter concert 2 April – PTFA to provide refreshments. Help will be required on these evenings.	All
Secretarial Tasks	JM and CR to take the minutes of meetings JO & SB to be links in school to support communication with parents/carers.	
Any other business	The new outdoor shelter has been a success. It looks good and is well used by the children.	
Next meeting	Next meeting to held on 23 October 2024.	All