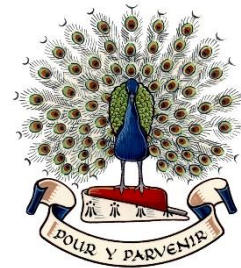


Chair of Panel Checklist:

- Application form signed
- Gaps in employment checked
- References checked
- Lived abroad



**Job Reference  
Number**  
24/37

# Lady Manners School

Shutts Lane, Bakewell, Derbyshire, DE45 1JA

Tel: 01629 812671

[www.ladymanners.derbyshire.sch.uk](http://www.ladymanners.derbyshire.sch.uk)

## Confidential - Application for the Post of Curriculum Leader for Music

**Please complete in black ink**

The information contained in this form will be used in administering the recruitment process in accordance with the General Data Protection Regulation. Please see the Workforce Privacy Notice at <https://www.ladymanners.derbyshire.sch.uk/news-information/statutory-information/policies/>

### 1. PERSONAL DETAILS

Surname	Forename(s)
Previous Name / Maiden Name (if applicable)	
Title	Teacher Reference Number
Address	
Post Code	
Home Telephone Number	Mobile Number
Work Telephone Number	E-mail

### 2. PRESENT POST

Present Post (Title)	Date Appointed	
	Point on Scale	
Name of School and Address		
Post Code		
Type of School	Age Range	No. on Roll
Single Sex/Mixed	Age Range Taught	
Name of Education Authority or Private Institution		
Reason for Leaving		

**3. REFERENCES** (one of these should be your Headteacher)

Name	Name
Address	Address
Post Code	Post Code
Telephone Number	Telephone Number
Status	Status
Email	Email

**4. EDUCATION**  
**Secondary Education**

Qualification (e.g. GCSE/A-Level)	Subject	Grade	School / College	Date Awarded

**Higher Education**

Qualification	Subject	Grade	University / College	Date Awarded

**Other post-graduate study**

Qualification	Subject	University / Other Provider	Date Awarded

**Teaching Qualification**

Qualification	Subject	University / Other Provider	Date Awarded

**Teaching subjects offered**

Main Subject	Key Stage(s)
Other Subjects	Key Stage(s)

**5. QUALIFIED TEACHER INFORMATION**

Have you gained Qualified Teaching Status? Yes  No

Date of gaining Qualified Teacher Status

If you qualified after 7 May 1999, have you completed your induction year? Yes  No

**6. PREVIOUS TEACHING POSTS HELD** (please enter earliest first)

Name of Education Authority and status (Foundation / Community)	Name of School or College (including location)	B, G or Mixed	Roll No.'s	Age Range	Post Title and Scale	Dates		Reason for Leaving
						From	To	

**7. DETAILS OF ANY NON-TEACHING EMPLOYMENT** (including any breaks in service)

Employer	Position Held	Job Description	From	To	Reason for Leaving

**8. RELEVANT IN SERVICE TRAINING**

Title	Organising Body	Duration		Dates
		From	To	

**9. ACHIEVEMENTS WITHIN OR BEYOND SCHOOL**

**10. INTERESTS**

--

Please state any dates/times in the next 6 weeks when you will not be available for interview

--

Please note that we will check on the identity of candidates, make overseas checks where relevant and follow up references with referees and scrutinise applications for gaps in employment.

I am / am not* related to any senior member of staff or Governor. If so, who?
I have / have not lived outside the United Kingdom for a period of 6 months or more in one country since my 18 <sup>th</sup> birthday. Please provide details of the relevant countries.
I understand that canvassing, directly or indirectly, will be a disqualification.
I am prepared to undergo a medical examination.
I can produce the original documents of my qualifications.
I understand that providing false information is an offence and, if I am appointed, could result in dismissal and referral to the police.

*\* Please delete as appropriate*

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**All candidates applying electronically will be required to sign their form at interview.**