



CERTIFICATE OF INSURANCE

PROOF OF INSURANCE – PLEASE KEEP THIS DOCUMENT SAFE

IMPORTANT NOTICE

There is a strict requirement to report all liability claims to the Council's insurers immediately. Upon receipt of any new liability claim, or intimation thereof, the details **MUST** be sent to the Council's Legal Team via email: GovernanceandLitigation@derbyshire.gov.uk with a copy to riskandinsurance@derbyshire.gov.uk

The claim settlement could be jeopardised if claims are not reported promptly.

For further information please refer to the Insurance Pages of the Services 4 Schools website

Motor Claims should be reported directly to County.Transport@derbyshire.gov.uk

All other claims should be reported to riskandinsurance@derbyshire.gov.uk

This certificate numbered **9845** is issued to:

Lady Manners School
Shutts Lane

Bakewell
Derbyshire
DE45 1JA

Issued by:

Derbyshire County Council
Insurance Section
County Hall
Matlock
Derbyshire
DE4 3AH

Period of Insurance:

01 April 2023 to 31 March 2024

(please note that cover will cease upon conversion to Academy Status)

Summary of Cover:

❖ Balance of Risks – Building and Contents	Included in de-delegated
❖ Personal Accident - Pupils	Included in de-delegated
❖ Personal Accident - Governors	Not Insured
❖ Governors Motor Occasional Business Use	Not Insured
❖ Combined Governors Personal Accident and Governors Motor Occasional Business Use	£110.00
❖ Staff Vehicle Damage	Not Insured
❖ Off Site Activities and Overseas Travel	Included in de-delegated
❖ Motor (Minibus)	Not Insured
❖ Motor (Car/Van/Other)	Not Insured
❖ Trailers	Not Insured

Total charge (optional insurance premiums only):

£110.00

(Charges will be made directly to the School ledger, or by invoice for bank account Schools)

For details of cover please see overleaf.

**Property Insurance: AIG via Risk Management Partners
(Policy Number 45003727)**

Period of Insurance: 1st April 2023 to 31st March 2024

Details All Buildings and Contents, Business Interruption, Items Temporarily
Removed (in the UK), Money

Money £500 in a locked cabinet in an alarmed area (£250 if there is no alarm).
Up to £1000 in a safe (unless the safe is approved by the insurer and you
have been given another limit by the Risk and Insurance Section)

Excesses £500 Secondary Schools
£250 All other Schools
£1,000 Subsidence Claims

**Casualty Insurance: XL Insurance Company and Aviva Insurance Limited via
Maven Public Sector
(Policy Number P23CASLFG00026)**

Period of Insurance: 1st May 2023 to 30th April 2024

Details of Cover Provided:

Public Liability £50M each and every incident, unlimited in the aggregate
Covers visitors, pupils and members of the public for injury or loss caused
by the School's negligence

Employer's Liability £50M each and every incident, unlimited in the aggregate
Covers employees for injury or loss caused by the School's negligence

Officials Indemnity £5M one event and in the aggregate
Covers claims made by third parties who may suffer a loss due to incorrect
advice given by the School where there is no fee for the advice

Libel & Slander £5M one event and in the aggregate
Covers claims made by third parties for defamation as a result of an oral or
written statement made by the School

Professional Indemnity £5M one event and in the aggregate
Covers claims made by third parties who may suffer a loss due to incorrect
advice given by the School where a fee is charged for the advice – **please
notify the insurance section of your fee income for cover to apply**

Fidelity Insurance Covers the School for financial losses due to dishonesty of employees

**Motor Insurance: Zurich Municipal
(Policy Number QLA-02AA03-0043-59)**

Period of Insurance: 1st May 2023 to 30th April 2024
Comprehensive UK cover for the School minibus or other School owned
vehicles on the County Fleet List subject to an excess of £100. Business
Use only (no personal use).

Engineering Insurance: HSB Haughton (Policy Number G5A104672)

Period of Insurance: 1st May 2023 to 30th April 2024
Insurance and Inspection for Lifts, Lifting Equipment, Pressure Vessels and
Miscellaneous Engineering Equipment