



## Parents, Teachers & Friends Association

### Minutes of Meeting 16<sup>th</sup> March 2022 via Google Meet

**Present:** Ms J Pickworth (Chair) **JP**, Ms K Darlow (Treasurer) **KD**, Mrs J Snell **JS**, Mrs K Franklin (Secretary) **KF**, Mr R Hildebrand **RH**, Mr B McKeown **BM**

**Apologies:** Ms L Newbould (Secretary) **LN**

		<b>Action</b>
<b>Welcome</b>	All welcomed to the meeting and apologies noted	
<b>Minutes of the Last Meeting</b>	Minutes of meeting dated 16 <sup>th</sup> February 2022 agreed. Actions to be highlighted on minutes going forward to make it easier to see what is needed.	
<b>Lottery</b>	New members have joined the lottery. There are two winners still to pay (awaiting their payment details. <b>RH to publicise the lottery on his Facebook pages (Bakewell &amp; Surrounding Villages and Bakewell of Yesteryear)</b> . It was also agreed that Class Charts would be useful to advertise the lottery, as fliers to students may not always reach home.	RH
<b>Financial Report</b>	The bank mandate is still to be completed as it needs two members signature / details <b>KD is going to ask D Jones to sign</b> to get it through and then change details. <b>JS is going to confirm D Jones contact details to KD</b> . £2,500 was raised through the £1 club last year – this is down this year as parents have not been in school. The gift aid return has not been submitted yet as the account is still locked out <b>KD has a ‘work around’ to access the account</b> we are expecting £500+. A anonymous donation has also been made.	KD / JS
<b>Car Boot Sales 2022</b>	It was agreed advertising to start immediately for the May sale. Lauren to advertise in local publications. <b>RH to set up a car boot Facebook page. RH to advertise on other Facebook pages (Bakewell &amp; Surrounding Villages and Bakewell of Yesteryear)</b> . <b>LN to send RH information on ‘how to get a stall’, ‘do you need a table’ ‘what gate to use’ etc for Facebook</b> . Planning meeting to be held for the car boot 7 <sup>th</sup> April 2022. <b>JP to send RH dates on what need to be posted on facebook when. RH will advertise the dates on his Facebook pages</b> . BM shared the car boot post on Matlock, Wirksworth Facebook pages.	RH / LN /JP
<b>Facebook Updates</b>	RH to update PTFA facebook page with new logo. Posts to be added to advertise the car boot and to join the PTFA. LN to send details to the ‘Old Mannerians’ to join the lottery. Google form to be used to register interest which is an easier way to get peoples details.	LN / RH
<b>PTFA Vacancies</b>	There are vacancies for the Vice Chair, Volunteer Co-ordinator and Fundraising organiser. It was suggested to advertise on ‘Y7 Welcome to My School’ event and Y6 transition days. Promotion to take place during school concert, <b>JP to apply for licence for refreshments. LN to print leaflets to hand out</b> . Intake is closer to school this year, this may be better as local people may be more interested.	JP / LN
<b>Date of next meeting</b>	The Annual General Meeting agreed for <b>Wednesday 11<sup>th</sup> May at 7pm</b> to be a remote meeting. Dates are published on the website and will be advertised on FB.	ALL
<b>AOB</b>	<b>RH is looking into setting up a new email address</b> – but it is difficult when more than one person is accessing the account. An option would be to set up a domain name @PTFA.com this would have a cost to set up at around £70 per year. JS thanked everyone for coming to the meeting.	RH