



Parents, Teachers & Friends Association

Minutes of Meeting 16th February 2022 via Google Meet

Present: Ms J Snell (Acting Chair) **JS**, Mrs K Franklin (Secretary) **KF**, Mr R Hildebrand **RH**, Mr B McKeown **BM**, Mrs T Hall, **TH**

Apologies: Ms J Pickworth (Chair), Ms L Newbould (Secretary) **LN**, Ms K Darlow (Treasurer) **KD**

		Action
Welcome	All welcomed to the meeting and apologies noted	
Minutes of the Last Meeting	Minutes of meeting dated 8 th November 2021 agreed.	
Lottery	The lottery was drawn on 28 th January 2022 with 5 winners. The first prize was £130. KD will action the payments. RH to publicise the lottery on his Facebook pages (Bakewell & Surrounding Villages and Bakewell of Yesteryear) JS to add the information to LMS Website. It was also agreed that Class Charts would be useful to advertise the lottery, as fliers to students may not always reach home.	RH / JS
Financial Report	JS confirmed that KD had completed the accounts for the year ending 31 st August 2022. The accounts will now be inspected by James Cousins of Hartington Accountants. £10k had been given to the school for the purchase of an outdoor shelter in the Science quad area for use by students. It had been installed during the October 2022 half term and have proved to be a great success. Thank you to the PTFA for their generous contribution.	
Car Boot Sales 2022	The last 2 Car Boot sales had not been well attended largely due to the Covid pandemic but had also been affected by fuel shortage and it was thought that Saturdays were not as popular as Sundays. It was agreed to run sales on Sundays for 3 dates, in May, July and October and to keep the start time at 7.30am. RH advised to check the dates of other car boots sales in the area. It was important to advertise a long way in advance and to ensure adverts were placed in the specific car boot sales publications. RH will advertise the dates on his Facebook pages. £1,000's of pounds was raised through the Car Boots pre Covid and it would be good to get to that level again.	RH
Facebook Updates	RH agreed to take on the admin of the Facebook page with LN help and remove other admins who no longer apply. It was agreed to think of a better name for the page as 'The Parents Association of Lady Manners School'. RH is going to look at how many members the page has and feedback. It was agreed to use the PTFA Facebook page to advertise all PTFA meetings and events.	LN / RH
PTFA Vacancies	There are vacancies for the Vice Chair, Volunteer Co-ordinator and Fundraising organiser. It was suggested to use Facebook and Class Charts to advertise for the different positions. Details of the vacancies are currently listed on the school website.	JS / LN / RH
Date of next meeting	Agreed for the next meeting on Wednesday 16 th March at 7pm to be a hybrid meeting so parents could choose to meet either on site or via a remote link. Dates are published on the website and will be advertised on FB.	ALL
AGM	The Annual General Meeting would be held on Wednesday 11 th May at 7pm. 21 days' notice is required for this meeting. Details to be sent via email, website & FB.	JS/LN
AOB	BM had passed on details to JS regarding free resources which were no longer needed by DCC youth clubs. Items included a pool table, guitar, violin and various office items. These should be available the end of February. Thank you to BM for passing this information onto the school. JS thanked everyone for coming to the meeting.	BM