

COVID CATCH-UP PLAN – LADY MANNERS SCHOOL 2020/21

COVID catch-up premium spending: summary

SUMMARY INFORMATION			
Total number of students Y7 -11 :	1084 currently on roll	Amount of catch-up premium received per student by November 2020:	£20 per pupil based on 1058 students
Additional amount of catch-up premium received per student by April 2021		Total catch-up premium budget Y7 -11:	£84,640
		Total catch –up funding received for post 16	£1000

STRATEGY STATEMENT

At Lady Manners School we are committed to:

- Providing the highest quality teaching for all students of all abilities in all lessons
- Reducing the attainment gap for PP and SEND students and their peers
- Identifying and closing the gaps for any student created by Covid 19 school closures

Identifying Barriers to Learning and Gaps in Learning

We are using various sources to identify barriers to learning and where the gaps are for groups and individuals these include:

- Internal assessment and tracking data for all students and in particular for PP and SEND
- Departmental catch-up plans
- The EEF [families of schools database](#)

- › Staff, student and parent consultation
- › Attendance records
- › Engagement in remote learning during lockdown
- › Recent school Ofsted report
- › Guidance from experts

BARRIERS TO FUTURE ACHIEVEMENT AND PROGRESS

Academic barriers:

A	Gaps in knowledge due to lack of engagement in remote learning during lockdown and beyond
B	Weak literacy and maths skills and knowledge exacerbated by lockdown
C	Lack of ICT equipment to support remote learning and literacy issues in school
D	Lack of practical work to embed and aid understanding of key knowledge due to lockdown and teaching in zones

ADDITIONAL BARRIERS

External barriers:

E	Poor attendance
F	Parental engagement
G	Attendance of certain PP students and SEND especially those with ASD

Planned actions and expenditure for current academic year

Quality of teaching for all						
Action	Intended outcome and success criteria	Evidence and rationale	Implementation method	SLT lead	Review date	Costings
National College CPD webinars attended by key SLT and middle leaders	Ensuring best practice for QFT and assessment is used to identify and plug gaps. QA shows QFT is used by all	<ul style="list-style-type: none"> • DfE's catch-up premium guidance • EEF's COVID-19 support guide for schools • CPD records 	SLT Meetings, CL meetings ,SLT link meetings, CPD, T and L Group	DGN	ongoing	£760
Outstanding Lesson Features re vamped and relaunched to clarify QFT and QFT document and staff training for SEND students revisited	Clarity for all staff in what QFT is for every lesson taught and in particular for SEND students QA shows QFT in lessons and especially for SEND	<ul style="list-style-type: none"> • DfE guidance • EEF support guide • SISRA Observe • Myvle 	Inset Nov 2020, CL meetings, SLT link meetings, lesson Obs and CPD visits. Subject reviews	DGN	Ongoing	£200 Training materials
Departmental Catch-Up plans	Strategies for year groups and individuals identified in each subject area with detail on what individual teachers will do in lessons Dept data shows students are on track as a result of departmental actions	<ul style="list-style-type: none"> • DfE guidance • EEF support guide • DCC recommendations 	SLT link meetings, CL Meetings, SLT meetings	DGN and CLs	Nov 2020 Jan 2021 Mar 2021	Revision resources £2000

Myvle subject areas revamped and updated to improve consistency and quality of remote learning resources	Remote learning resources are of high quality and easy to access for students who are self-isolating DGN fortnightly QA review of Myvle for SLT links shows no red areas	<ul style="list-style-type: none"> • DfE guidance • EEF remote learning advice • LMS contingency planning 	CLs to use whole school Inset and twilight Inset to upload high quality resources. SLT link meetings to check progress. DGN to monitor Myvle progress.	DGN, CLs	Oct 2020 Nov 2020 Dec 2020 Jan 2021 Feb 2021	
Use Educational research to implement best pedagogical practice in lessons	Best practice in lessons in using retrieval and interleaving , Rosenshine's principles of effective instruction, AFL strategies are all recognized widely as keys to closing gaps QA shows best practice used in lessons	<ul style="list-style-type: none"> • Chartered College of Teaching advice • National College advice • DfE catch-up guidance • SISRA Observe 	Attend CPD via Chartered College, National College-disseminated to staff through Inset days and middle leader meetings. Lesson obs and CPD visits. Subject reviews	DGN , CLs	Ongoing	Training resources £200
Improve access to ICT for students in school	QFT for some SEND and PP students' needs involves regular access to ICT and technology that supports learning in the Covid classroom. Improved progress of SEND and PP in tracking data and from teacher voice	<ul style="list-style-type: none"> • DfE catch-up guidance • Chartered College evidence for use of technology to improve learning • EEF guidance and BDA guidance on supporting SEND, PP and Dyslexia 	Inventory of existing provision, survey of students and liaison with PP lead and SENCo to identify needs Purchase suitable equipment Train/support students in using equipment effectively via TAs and PSAs	JPL	Nov 2020 Jan 2021 Mar 2021	£5000

Improve access and support for remote learning	A number of SEND and PP students did not access remote learning during lockdown despite providing some ICT equipment to some students, it is vital that we ensure any future remote learning is successful. Survey of all students Sept 2020- updated for new entrants by PSAs DGN to identify any students self-isolating who need ICT equipment for each positive case	<ul style="list-style-type: none"> • DfE catch-up and remote learning guidance • EEF guidance • ClassCharts usage • Myvle usage monitored • LMS contingency plan and remote learning policy 	Survey to ascertain students access issues. Identify what equipment is needed and purchase equipment suitable Train students in use of equipment Monitor student use of equipment and remote learning closely Communicate with parents and carers to provide additional support and guidance	JPL DGN	Sep 2020 Jan 2021 Mar 2021	£5,500
Total budgeted cost:						£13,660
Targeted support						
Action	Intended outcome and success criteria	Evidence and rationale	Implementation	Staff lead	Review	Costings
2 Learning mentors employed- 1 for Literacy and 1 for maths/science. (Grade 9 posts)	Targeted support for identified individuals and small groups to close the learning gaps identified. Tracking data and exam results show gaps closed	<ul style="list-style-type: none"> • DfE catch-up guidance • EEF support guide 	Recruit mentors to work in school from Jan 2021 (temp in first instance) Identify students Identify venue and resources Monitor progress with pre and post assessments	DGN and CL for En, Ma and Sci	Feb 2021	2 x 14,500 =£29000

<p>NTP tutors from Pearson used for individual/ small groups of PP/SEND students in KS4 English Maths and Science (10 blocks per subj=90 students)</p>	<p>PP and SEND students in KS4 confidence and performance improves and attainment is in line with peers Tracking data and exam results show gaps closed</p>	<ul style="list-style-type: none"> • DfE catch-up guidance • EEF support guide • Compariosn of NTP providers > Pearson have fully qualified teachers and examiners acting as tutors 	<p>Source tutors through Pearson for KS4 Core subjects NTP tutors used for individual/ small groups 1:3 inc PP and SEND. 15 hours includes pre and post assessment 10 blocks of tuition and feedback to teachers</p>	<p>DGN DR Core CLs</p>	<p>Ongoing</p>	<p>£7000</p>
<p>Ensure PP and SEND students all engage with any remote learning</p>	<p>This should ensure gaps do not widen due to further Covid restrictions or attendance issues for these students SENCo tracks SEND and PSAs check PP engagement in remote learning and intervene in a timely way</p>	<ul style="list-style-type: none"> • DfE guidance • EEF support guide • Chartered College of Teaching guidance • National College guidance 	<p>SENCo and Heads of Year/PSAs to liaise closely with families and students regularly Training provided for these students by teachers, learning mentors, PSAs and TAs in how to access and make the most of remote learning Remote learning engagement closely monitored by HoY, SENCo</p>	<p>DGN,DR,SENCo</p>	<p>Ongoing</p>	<p>£960 (TA and Family support)</p>
<p>NTAS tutors for key SEND students</p>	<p>Tutors will work with individuals in school and outside of school on closing gaps and improving attendance Data shows NTAS tuition is successful for individuals</p>	<ul style="list-style-type: none"> • DfE guidance • EEF support guide • EEF SEND report • SENCo and DCC advice 	<p>SENCo and SLT link to identify which students will benefit and source suitable tutors . Monitoring closely the impact at regular intervals</p>	<p>JPL SENCo</p>	<p>Ongoing</p>	<p>£8700</p>

Improve PP and SEND attendance in school	Attendance of PP and SEND is in line or better than attendance for all students Attendance data shows attendance gaps narrowing and closed	<ul style="list-style-type: none"> • DfE guidance • Ofsted • EEF guidance 	Attendance officer LC and AW SENCo and TAs	DR,CO,SENCo	Ongoing	£1360
Combined Science and RE drop-down day sessions for Y11	To ensure the combined science students in Y11 perform in line with their targets Tracking data and mock data shows students on track	<ul style="list-style-type: none"> • Curriculum model for KS4 in Y11 – combined science lost time 	CL for science and RE and teachers to identify suitable dates for drop-down half-days and identify students. Science/RE to develop suitable resources Lunchtime boosters Oak Academy resources and other revision materials used	RE,DGN	Jan2020 Feb 2021	£1800 cover costs
Easter booster programme for Y11	Targeted revision and exam preparation sessions for groups/individuals in Y11 Student voice and GCSE results show booster session made a difference	<ul style="list-style-type: none"> • DfE guidance • EEF guidance • Research on effective interventions 	Identify which students and which subjects based on mock data. CL meetings and SLT link meetings Identify suitable resources and staff to deliver	RE, DGN	Jan 2021 Mar 2021 May 2021	£3500

Curriculum Support sessions in Y11	1 lesson each week to be targeted for revision in English, 1 for Maths and 1 for Science Tracking data for the students in these groups show students are making good progress	<ul style="list-style-type: none"> • DfE guidance • EEF guidance 	RE to work with 3 teachers and core CLs to provide suitable resources for the lessons DGN to provide laptops for individualized approach	RE, DGN, JL,KB	Ongoing	Resources £800
Support for individual Y13 students	Provide support via extra tuition, resources and mentoring depending on individual need to get students back on track Tracking Data for Y13 and department feedback shows progress	<ul style="list-style-type: none"> • DFE guidance • EEF guidance 	ME to work with CLs to identify individuals and offer appropriate support and intervention via tuition using online tutors. Identify 10-20 Y13 who would benefit most and in which subject areas.	ME, CLs	Ongoing	£9,600
Total budgeted cost:						£62,720

Other approaches						
Action	Intended outcome and success criteria	What's the evidence and rationale for this choice?	How will you make sure it's implemented well?	Staff lead	When will you review this?	Costs
Use of 5 th Lesson in Sixth Form	More retrieval and interleaving done during 5 th contact to review prior learning and learning from during lockdown Best practice shared in Inset Nov 2020 Student voice, QA shows good use of retrieval	<ul style="list-style-type: none"> • DfE guidance • Educational research from Chartered College • Ofsted • National College guidance • Curriculum model 	Inset session Nov 2020 led by Head of Sixth Form. SLT link meetings Lesson Observations and CPD visits	ME, DGN	Ongoing	£1000 Resources
3 lessons for optional subjects in Y11	Extra 30 minutes of teaching each week to enable catch-up for all options subjects to be done in lessons. Mock and tracking data for options subjects shows students on target	<ul style="list-style-type: none"> • DfE guidance • EEF guidance • Curriculum model 	Sow, SLT link meetings, Department catch-up plans. Lesson obs and CPD visits	DGN and SLT links	Jan 2021 (mock data) Mar 2021	
Working group formed on best practice and strategies for catch-up led by middle leaders	Sharing of best practice and recommendations made for lessons and interventions Recommendations made at CL Forum and used widely as a result	<ul style="list-style-type: none"> • DfE Guidance • Previous success of similar working groups 	R Edge to oversee this work supported by SLT	RE and DGN	Ongoing	

Use Y7 and 8 lessons where subjects are being taught in non-specialist rooms for extra core teaching .and use Y9 lessons after options in subjects not chosen	Close gaps in core subjects caused by lockdown for KS3 students. This will need to be carefully managed and monitored. Careful consideration of which lessons and liaison with CLs needed Pre and post assessments show success of intervention	<ul style="list-style-type: none"> DFE guidance 	Identify groups, suitable resources, Provide training where needed, identify suitable tutors	DGN, SLT links	July 2021	
Summer school for any remaining catch up needs in core subjects	To close the gaps for any students who still have some gaps remaining after other interventions have taken place using Learning Mentors First assessments in September 2021 show gaps closed	<ul style="list-style-type: none"> DfE guidance 	Identify students from tracking data, end of year assessments and staff feedback	DGN Core CLs	August 2021	£1000
Contingency fund for arising needs due to further COVID related absences	To close the gaps for individuals who are impacted by needing to self-isolate from January 2021 and beyond	<ul style="list-style-type: none"> 	Identify students through tracking and attendance data	DGN , SLT links	July 2021	£6000
Total budgeted cost:						£8000
Overall Total:						£84,380

ADDITIONAL INFORMATION

- Internal assessment and reporting software
- Evidence from the EEF [families of schools database](#)
- Results of staff and pupil consultation
- Analysis of attendance records
- Recent school Ofsted report
- Guidance from experts